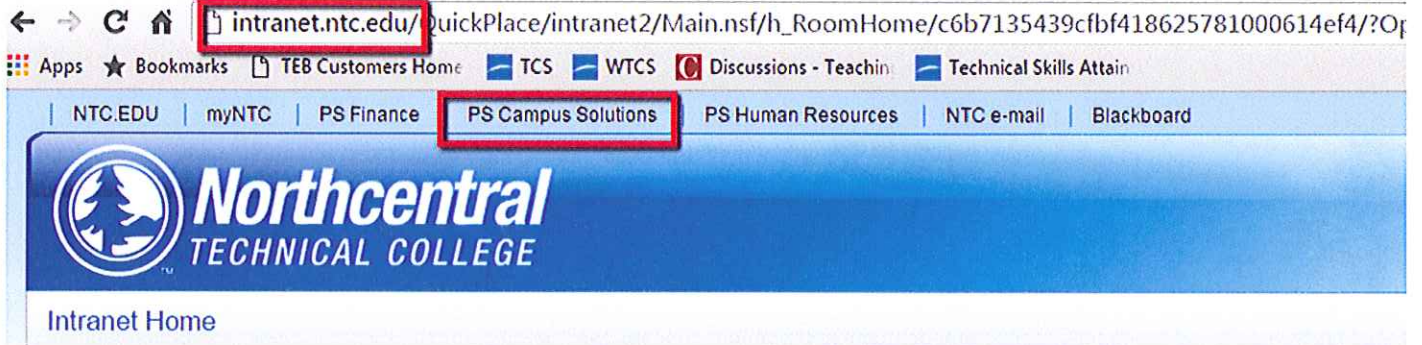


To Enter TSA Assessment Data for your Students

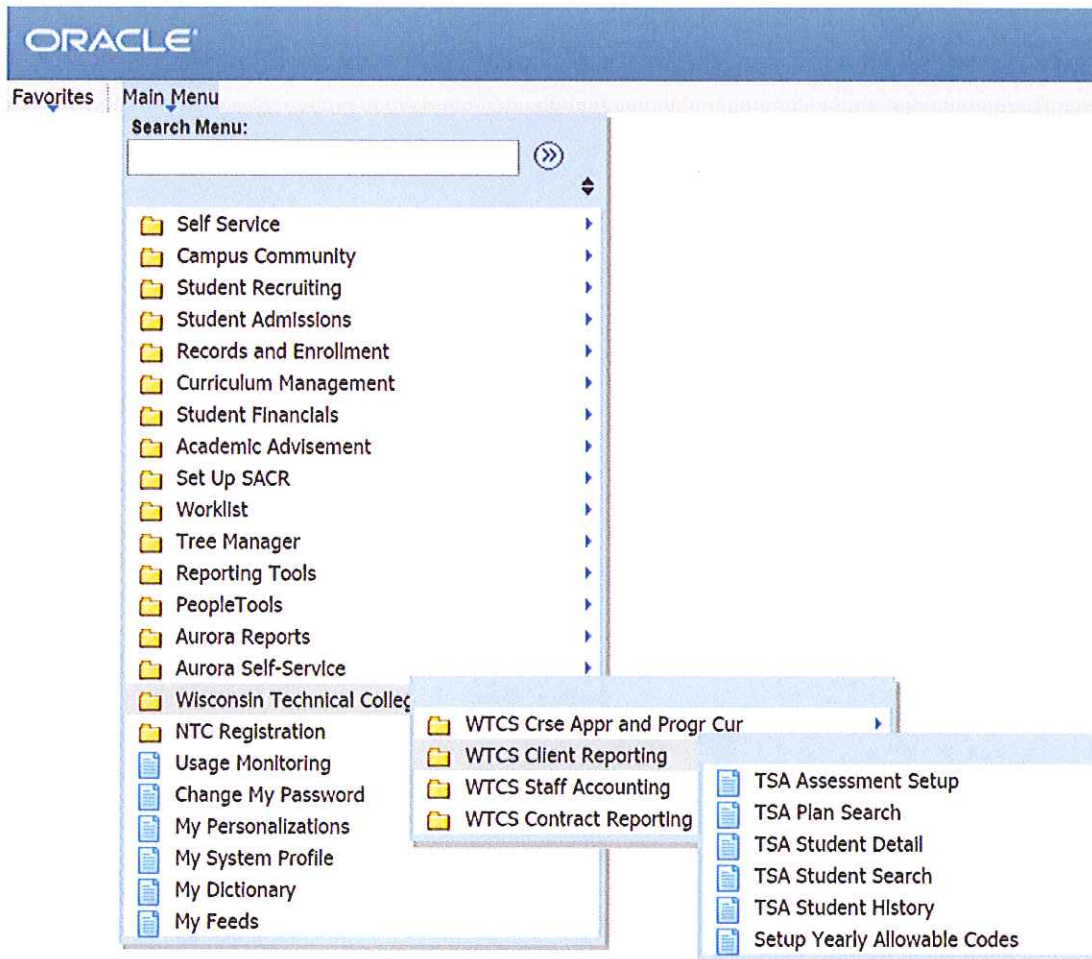
Go to PeopleSoft



Go to People Soft Campus Solutions – log in using your NTC user name and password

Click on:

1. Main Menu
2. Wisconsin Technical College
3. WTCS Client Reporting
4. TSA Plan Search




To Search for your TSA Plan, click on the magnifying glass

TSA Plan Search

Enter any Information you have and click Search. Leave fields blank for


Find an Existing Value

▼ Search Criteria

Academic Plan: begins with ▼ 

Description: begins with ▼

Case Sensitive

Search Clear Basic Search  Save Search Criteria

You will see a list of Programs. Find your Program and select it. (Be sure you have the right program name and number) Select Search.

TSA Plan Search

Enter any information you have and click Search. Leave fields blank for a list of all valu

Find an Existing Value

▼ Search Criteria

Academic Plan: begins with ▼ 

Description: begins with ▼

Case Sensitive

Search Clear Basic Search  Save Search Criteria

Search Results

View All

Assessment Number	Academic Plan	Description
00000001	101043A	Marketing
00000002	101011	Accounting
00000003	105081	Dental Hygienist
00000004	315091	Medical Assistant
00000005	105431	Nursing - Associate Degree
00000006	314201	Machine Tool Operation
00000007	324205	Machine Tool Technics
00000008	106061	Mechanical Design Eng Technolo
00000009	314421	Welding
00000010	305082	Dental Assistant (Short Term)
00000011	105131	Medical Laboratory Technician
00000012	314651	WOOD TECHNOLOGY
00000013	104651	Wood Processes
00000014	106023	Automotive Technology
00000015	324051	Auto Collision Repair Refinish
00000016	105041	Criminal Justice - Law Enf
00000017	105311	Paramedic Technician
00000018	103071	Early Childhood Education
00000019	324042	Automotive Technician
00000020	315302	Medical Coding Specialist

Find your program in the list (with red arrow pointing to Accounting row)

You will see the screen below. You will see all the students who have been accepted into this Program.

Plan Search

Assessment Number 00000002 Academic Plan 101011 Accounting Save

Student Detail	Find	First	1-365 of 365	Last
Detail	Last Updated	08/06/2015	<input type="radio"/> Not Assessed	<input type="radio"/> Met <input type="radio"/> Not Met
Detail	Last Updated	10/21/2013	<input type="radio"/> Not Assessed	<input type="radio"/> Met <input type="radio"/> Not Met
Detail	Last Updated	10/21/2013	<input type="radio"/> Not Assessed	<input type="radio"/> Met <input type="radio"/> Not Met

Find the student you are looking for. To enter data into the Program TSA Scoring Guide, click on "Detail"

Plan Search

Assessment Number 000000002 Academic Plan 101011 Accounting Save

Student Detail				Find	First	1-365 of 365	Last
Detail	Last Updated	08/06/2015	<input checked="" type="radio"/> Not Assessed	<input type="radio"/> Met	<input type="radio"/> Not Met		
Detail	Last Updated	10/21/2013	<input checked="" type="radio"/> Not Assessed	<input type="radio"/> Met	<input type="radio"/> Not Met		
Detail	Last Updated	10/21/2013	<input checked="" type="radio"/> Not Assessed	<input type="radio"/> Met	<input type="radio"/> Not Met		

Click on the + in the top right to start a new page.

Student Detail

Empl ID _____
Academic Plan 101011 Accounting

TSA Overall Status Not Assessed Met Not Met Last Updated 08/06/2015 History Report Save

Last Update Date/Time _____ Last Updated By _____

Assessment First 1 of 1 Last

Effective Date 01/06/2016 Assessment Version Date 07/01/2012 Select All - Met + -

Pass Criteria You must achieve an overall average rating of PASS on all criteria for each program outcome to demonstrate competence (passing). A rating of FAIL on any criterion results in a FAIL score for that program outcome and for the TSA Assessment.

Program Outcomes & Criteria Click on the + to enter student data

Process financial transactions throughout the accounting cycle (Assessed In 10-101-120 Accounting 4)

you journalize in accordance with current accounting standards Not Assessed Met Not Met

Click the appropriate button, indicating Met or Not Met, for the criteria you have assessed. When finished, select SAVE at the top or bottom of the screen

Student Detail

Empl ID _____
Academic Plan 101011 Accounting

TSA Overall Status Not Assessed Met Not Met Last Updated 08/06/2015 History Report Save

Last Update Date/Time _____ Last Updated By _____

Assessment First 1 of 1 Last

Effective Date 01/06/2016 Assessment Version Date 07/01/2012 Select All - Met + -

Pass Criteria You must achieve an overall average rating of PASS on all criteria for each program outcome to demonstrate competence (passing). A rating of FAIL on any criterion results in a FAIL score for that program outcome and for the TSA Assessment.

Program Outcomes & Criteria

Process financial transactions throughout the accounting cycle (Assessed In 10-101-120 Accounting 4)

you journalize in accordance with current accounting standards Not Assessed Met Not Met

you post to the ledger(s) Not Assessed Met Not Met

you prepare adjusting entries Not Assessed Met Not Met

If you are completing the entire TSA Scoring Guide for a student, and the student has MET all the criteria, you can check, Select All – Met.

Student Detail

Empl ID _____
Academic Plan 101011 Accounting

TSA Overall Status Not Assessed Met Not Met Last Updated 08/06/2015

Last Update Date/Time _____ Last Updated By _____

Assessment First 1 of 1 Last

Effective Date 01/06/2016 [x] Assessment Version Date 07/01/2012 Select All - Met

Pass Criteria You must achieve an overall average rating of PASS on all criteria for each program outcome to demonstrate competence (passing). A rating of FAIL on any criterion results in a FAIL score for that program outcome and for the TSA Assessment.

Program Outcomes & Criteria

Process financial transactions throughout the accounting cycle (Assessed In 10-101-120 Accounting 4)

you journalize in accordance with current accounting standards Not Assessed Met Not Met

When the entire Scoring Guide is complete (all the Met or Not Met Criteria have been filled out), go to the top of the page and select the appropriate TSA Overall Status. Then select Save.

Student Detail

Empl ID _____
Academic Plan 101011 Accounting

TSA Overall Status Not Assessed Met Not Met Last Updated 08/06/2015

Last Update Date/Time _____ Last Updated By _____

Assessment First 1 of 1 Last

Effective Date 01/06/2016 [x] Assessment Version Date 07/01/2012 Select All - Met

Pass Criteria You must achieve an overall average rating of PASS on all criteria for each program outcome to demonstrate competence (passing). A rating of FAIL on any criterion results in a FAIL score for that program outcome and for the TSA Assessment.

Program Outcomes & Criteria

When finished with each student, Click on TSA Plan Search and it will take you back to the Student Detail list

Favorites | Main Menu > Wisconsin Technical College > WTCS Client Reporting > TSA Plan Search > TSA Student Detail

Student Detail

Empl ID _____
Academic Plan 101011 Accounting

TSA Overall Status Not Assessed Met Not Met Last Updated 10/21/2013

Last Update Date/Time _____ Last Updated By _____

Assessment First 1 of 1 Last

Effective Date 10/21/2013 [x] Assessment Version Date 07/01/2012

Program Outcomes & Criteria

Not Assessed Met Not Met

Click on here to get back to the student list

Other features:

For some programs, faculty have decided to assess a student's ability to meet TSA Program Outcomes and Criteria multiple times. To look at a Student's TSA history, select the History button.

Student Detail

Empl ID
Academic Plan 101011 Accounting

TSA Overall Status Not Assessed Met Not Met Last Updated 08/06/2015

Last Update Date/Time Last Updated By

History Report Save

Assessment First 1 of 1 Last

Effective Date 01/06/2016 Assessment Version Date 07/01/2012 Select All - Met

Pass Criteria You must achieve an overall average rating of PASS on all criteria for each program outcome to demonstrate competence (passing). A rating of FAIL on any criterion results in a FAIL score for that program outcome and for the TSA Assessment.

Program Outcomes & Criteria

Process financial transactions throughout the accounting cycle (Assessed In 10-101-120 Accounting 4)

To provide student feedback regarding their performance on TSA Program Outcomes, select the Report button. This document can be printed and shared with the student.

Student Detail

Empl ID
Academic Plan 101011 Accounting

TSA Overall Status Not Assessed Met Not Met Last Updated 08/06/2015

Last Update Date/Time Last Updated By

History Report Save

Assessment First 1 of 1 Last

Effective Date 01/06/2016 Assessment Version Date 07/01/2012 Select All - Met

Pass Criteria You must achieve an overall average rating of PASS on all criteria for each program outcome to demonstrate competence (passing). A rating of FAIL on any criterion results in a FAIL score for that program outcome and for the TSA Assessment.

Program Outcomes & Criteria

Process financial transactions throughout the accounting cycle (Assessed In 10-101-120 Accounting 4)

Please contact Deb Stencil, x 1291 or stencil@ntc.edu with any questions. (updated May 13, 2016)